



**Health Service
Employers Agency**

63-64 Adelaide Road
Dublin 2

Tel: 01 662 6966

Fax: 01 662 6977

email: info@hsea.ie

To: Director of Human Resources
Human Resource Managers
- Each Health Board
- Each Voluntary Hospital

23rd January 2004

Re: NCHD Training Grant Review

Please note:

- The 3-year accumulation period is no longer applicable to the Training Grant.
- This has been replaced with the agreement of the IMO to allow a maximum of €11,424 to accumulate per NCHD in the Training Grant. An individual NCHD's current Training Grant entitlement remains unchanged that is €1,904 per 6/12 period.
- All logbooks should be submitted by NCHD's to the appropriate person no later than June 1st and December 1st each year to be updated and validated.
- Only those on formal overseas rotation schemes may qualify for support from the Training Grant in respect of overseas Licensing Examinations.
- Those individuals who purchased laptops with prior approval more than 3 years ago may seek approval for new laptop.
- Hospitals should provide information on procedures in relation to the local administration of the Training Grant in January and July of each year to each NCHD

Routine enquires should be addressed to the Advisory (Research Department of the HSEA)

Yours Sincerely

Rory Costello
Industrial Relations Executive

c.c Medical Manpower Managers
Medical Administration Departments